



**Meet Canvas,
your new
Learning System**

Fall 2015

Digital Citizenship

Learning in the Digital Age

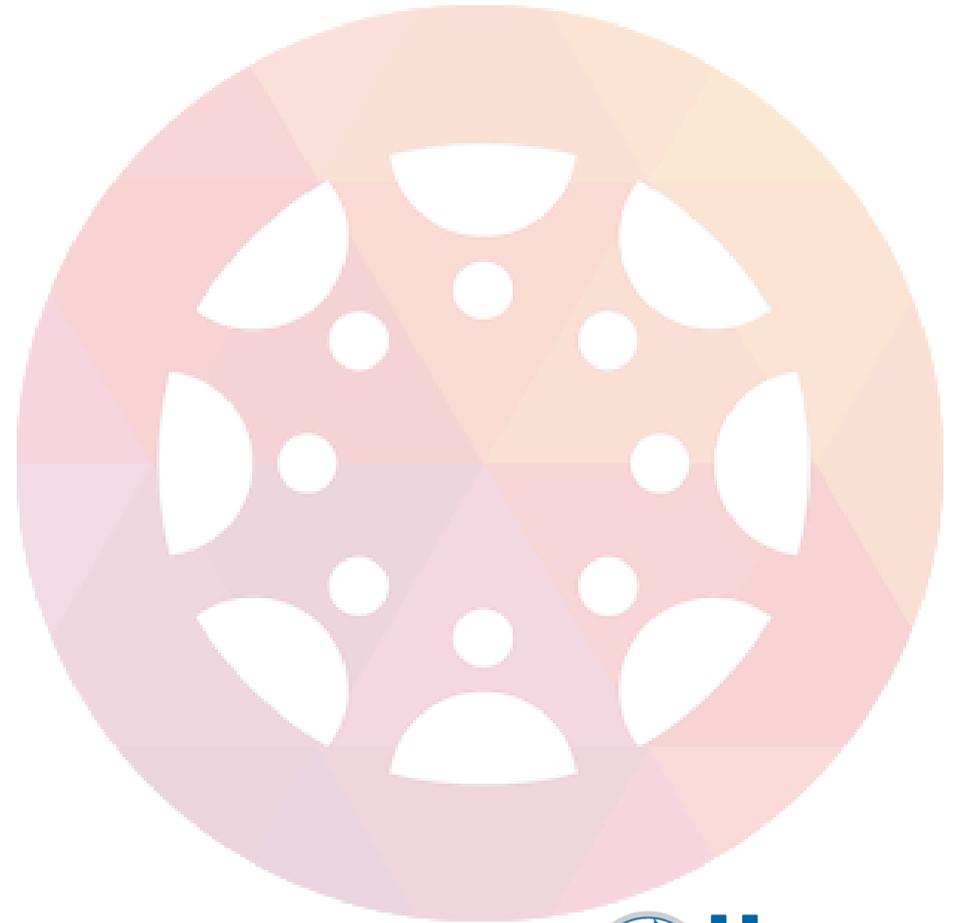
While using digital tools I pledge to do the following:

- **Respect myself and others**
 - *civility • integrity • vigilance*
- **Use the digital tools provided to educate myself and others**
 - *collaborate • communicate • create • think critically*
- **Protect myself and others**
 - *passwords • privacy • copyright*
- **Follow all guidelines outlined in [Policy 8080: Responsible Use of Technology and Social Media](#)**

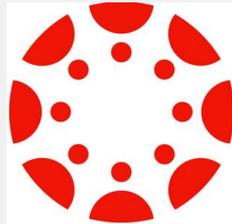
Lesson Agenda

Guided Topics

- Dashboard
- Calendar
- Grades
- Setting: Profile
- Setting: Notifications



Let's Begin!



Log into Canvas
by going to:

<https://hcpss.me>

User Dashboard

1. Help Menu

2. Global Navigation

3. Sidebar

4. Activity Stream

The screenshot shows a user dashboard for the Canvas LMS. At the top right, a navigation bar (1) contains links for Canvas Student, Inbox, Settings, Logout, and Help. The top left header area (2) features the Howard County Public School System logo and three main navigation icons: Courses & Groups, Grades, and Calendar. The right-hand sidebar (3) is divided into three sections: 'To Do' with a list of assignments and their due dates, 'Coming Up' with upcoming quizzes, and 'Recent Feedback' with a recent assignment review. The left-hand activity stream (4) is titled 'Recent Activity' and lists four categories: 2 Announcements (English Language Arts and Biology), 9 Assignment Notifications (Algebra II and Spanish II), 2 Discussions (Health and Discussion Group I), and 1 Peer Review (U.S. History). Each item in the activity stream includes a 'SHOW MORE' link.

Calendar

2

Today ◀ ▶ September 2015

1 Week **Month** Agenda Scheduler +

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1 What is history?	2	3 8a Hand-in Forms	4 Graphical Analysis of Functions	5
6	7	8 Introduction to Cells	9	10 Thinking Like a Historian - Quiz	11 Peer Review Assignment	12
13	14	15 Primary vs. Secondary Sources	16 Argumentative Writing	17	18 Domain and Range	19 Athletic Event
20	21 3p Study for DBQ Quiz	22 Document Based Question - Quiz	23	24	25 Symmetry and Inverses	26
27	28	29 Antebellum Era - What was the turning point?	30	1	2	3

1

3

◀ September 2015 ▶

30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

4

Calendars

- Canvas Student ...
- Biology ...
- U.S. History ...
- Algebra II ...
- English 10 ...
- Digital Photography ...

Undated items

[Calendar Feed](#)

Grades

Name	Due	Score	Out of	
1 Introduction Assignment	May 18 by 11:59pm	✓	25	✓
2 Assignment 1	May 25 by 12pm	-	3	
3 Pre-Assessment	May 28 by 11:59pm	24	25	🗨️ ✓ 📅
Quiz 1	May 29 by 11:59pm	7	8	
4 Assignment 2	Jun 1 by 12pm	×	×	5
5 Theory	Jun 10 by 11:59pm	🗨️	20	
Quiz 2	Jun 12 by 10pm	3	9	
Research Assignment	Jun 15 by 11:59pm	80%	50	📅

Setting: Profile

Canvas Student Inbox Settings Logout Help

Howard County Public School System

Courses & Groups **Grades** **Calendar**

Canvas Student [Canvas Student's settings](#)

Home
Profile
Notifications
Files
Settings
ePortfolios
My Badges
Google Apps (GAFE)

3 **Canvas Student's Settings**

Full Name: Canvas Student
This name will be used for grading.

Display Name: Canvas Student
People will see this name in discussions, messages and comments.

Sortable Name: Student, Canvas
This name appears in sorted lists.

Language: System Default (English (US))

Time Zone: Eastern Time (US & Canada)

2 **Ways to Contact**

Email Addresses
[+ Add Email Address](#)

Other Contacts **Type**
[+ Add Contact Method](#)

1 [Edit Settings](#)
[Download Submissions](#)

Setting: Notifications

Check Mark Icon
(Notified Immediately)

Clock Icon
(Notified Daily)

Calendar Icon
(Notified Weekly)

X-Icon
No Notification

Canvas Student | Inbox | Settings | Logout | Help

Howard County Public School System

Courses & Groups | Grades | Calendar

Canvas Student > Canvas Student > Notification Preferences

Home
Profile
Notifications 1
Files
Settings
ePortfolios
My Badges
Google Apps (GAPE)

Notification Preferences

Course Activities	Email Address
Due Date	hcpps.canvas.student@gmail.com
Grading Policies	✓ ASAP
Course Content	📅 Weekly 2
Files	🕒 Daily
Announcement	🕒 Daily
	✓ ASAP

Setting: Suggested Notifications

Due Date	🕒 Daily
Grading Policies	📅 Weekly
Course Content	🕒 Daily
Files	📅 Weekly
Announcement	✔️ ASAP
Announcement Created By You	
Grading <input checked="" type="checkbox"/> Include scores when alerting about grade changes.	✔️ ASAP
Invitation	🕒 Daily
All Submissions	🕒 Daily
Late Grading	✔️ ASAP
Submission Comment	✔️ ASAP

Discussion	🕒 Daily
Discussion Post	🕒 Daily

Added To Conversation	🕒 Daily
Conversation Message	✔️ ASAP
Conversations Created By Me	✔️ ASAP

Student Appointment Signups	
Appointment Signups	
Appointment Cancelations	
Appointment Availability	
Calendar	🕒 Daily

Membership Update	🕒 Daily
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Student Orientation Course

You can locate the Student Orientation icon on the top right of the page.



Staff Hub



Synergy



Student Orientation



Courses ▾



Grades



Calendar

Canvas Student Orientation
SY14-15

Home

HCPSS Connect
Modules

Canvas Student Orientation

Canvas Student Orientation

HCPSS STUDENT ORIENTATION
HOMEPAGE



Welcome to the HCPSS, Getting Started with Canvas Training for Students

First, give yourself a pat on the back because you have already been successful if you are reading this message. Great job! You are at the correct place to learn everything you need about Canvas!



<https://hcpss.instructure.com/courses/9495>



Parent Access to Canvas

- **PARENT ACCESS TO CANVAS**

- . Parents have access to the Canvas Learning System, which includes the grade book (assignments and assignment scores). Parents will access Canvas via [HCPSS Connect](#). Resources such as an FAQ, Guides, and Help / Feedback forms are also available for parents on [HCPSS Connect](#).
- . Parents must enter their email address in order to receive and personalize their notifications.
- . Parents can customize the volume, the medium (email, text, etc.) and the frequency of communications regarding their student's courses by setting notification preferences.
- . Once an email address is entered, default notification preferences will apply.
- . **Reminder:** Automatic notifications about student grades falling below a certain threshold are not available in Canvas. Real time grades are visible at all times.

Below is the HCPSS Canvas information link. Click below for additional information regarding mobile applications, notifications and the Canvas grade book.

- <http://www.hcpss.org/news-posts/2015/10/welcome-to-canvas/>

